

### STATUTORY INSTRUMENTS.

S.I. No. 222 of 2015

COMPANIES ACT 2014 (DISQUALIFICATION AND RESTRICTION UNDERTAKINGS) REGULATIONS 2015

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# COMPANIES ACT 2014 (DISQUALIFICATION AND RESTRICTION UNDERTAKINGS) REGULATIONS 2015

- I, RICHARD BRUTON, Minister for Jobs, Enterprise and Innovation, in exercise of the powers conferred on me by section 12 and 854 of the Companies Act 2014 (No. 38 of 2014), hereby make the following regulations:
- 1. These Regulations may be cited as the Companies Act 2014 (Disqualification and Restriction Undertakings) Regulations 2015.
  - 2. These Regulations shall come into operation on the 1st day of June, 2015.
- 3. In these Regulations, "the Act" means the Companies Act 2014 (No. 38 of 2014).

#### Prescribed forms and particulars

- 4. The form set out in the First Schedule to these Regulations is hereby prescribed for the purposes of section 850(3), 850(4)(b) and 854(1)(a)(i) of the Act.
- 5. The form set out in the Second Schedule to these Regulations is hereby prescribed for the purposes of section 852(3), 852(4)(b) and 854(1)(a)(ii) of the Act.
- 6. The particulars specified in the form set out in the Third Schedule to these Regulations are hereby prescribed for the purposes of section 851(3)(a) of the Act.
- 7. The particulars specified in the form set out in the Fourth Schedule to these Regulations are hereby prescribed for the purposes of section 853(3)(a) of the Act.

#### FIRST SCHEDULE

### Disqualification Undertaking Form

(Notice to Invite a Person to Submit to a Disqualification Undertaking, Statement of Circumstances Facts and Allegations, Disqualification Acceptance Document and outline of Legal Effects of a Disqualification Undertaking)



### **Statutory Notice**

#### Part A

### Opportunity to Submit to a Disqualification Undertaking

	ODCE Case Ref. No ———
То: ———	DU No. ————
Of ————————————————————————————————————	
stance, or circumstances, or facts and allegations that has hereto. By reason of the urlined in Part B (hereina circumstances"), I have for	reasonable grounds for believing that the circumutlined in Part B1 applies to you. Particulars of the ave given rise to this belief are outlined in Part B2 nderlying circumstances, facts and allegations outliter referred to as the "underlying facts and med the opinion that a period of disqualification is warranted in relation to you.
extended period as may be below), you may notify m Undertaking by returning t duly signed (contained in Pate Enforcement (and every precluded from making an Order, under section 842 of	to

<sup>1</sup>The Director of Corporate Enforcement OR an officer of the Director of Corporate Enforcement to whom the relevant powers of the Director have been duly delegated pursuant to Section 952(1) of the Act.

3.	3. Where a valid Disqualification Acceptance Document has been submitt	ted to
	this Office within the specified deadlines,	

a. you will be disqualified in accordance with Section 838 of the Act for the period specified in paragraph 1 above with effect from \_\_\_\_\_\_(or such later date as may be permitted by me in accordance with paragraph 5 below);

- b. the Director of Corporate Enforcement (and every other person who is aware of this notice) will be precluded from making an application to the Court for a Disqualification Order, under section 842 of the Act, in respect of you arising from, or in connection with, the underlying facts and circumstances; and
- c. your name will be entered into the Register of Disqualified Persons maintained by the Registrar of Companies.
- 4. Notwithstanding that you may have given a Disqualification Undertaking, section 847 of the Act permits you to apply to the High Court for relief from the disqualification (in whole or in part). The court may grant such relief only if it considers it just and equitable to do so, and then only on the terms and conditions that the court sees fit.
- 5. You may, if you wish, make a request for an extension of the notice period specified in paragraph 2 (and a corresponding postponement of the commencement of the proposed disqualification period). However, such a request must be made before the end of the period specified in paragraph 2 above.
- 6. In the event that you decide not to accept this invitation to provide a Disqualification Undertaking or that you subsequently decide to apply for relief from a Disqualification, the Director, the liquidator, the receiver, or any creditor or contributory of the company has the right to introduce in any Court proceedings that might ensue such further or supplementary evidence as is considered appropriate in relation to the circumstances, facts and allegations outlined in Part B2 hereto.
- 7. A summary of the legal effects for you of giving a Disqualification undertaking is outlined in Part D of this Notice. Given the significant implications for you, it is strongly recommended that you seek independent legal advice in relation to this matter before you consider signing the Disqualification Acceptance Document.

Dated this .	day of	20
	J	
Signed:		
Name:		
Position:		
Phone No:		
Email:		

#### Part B

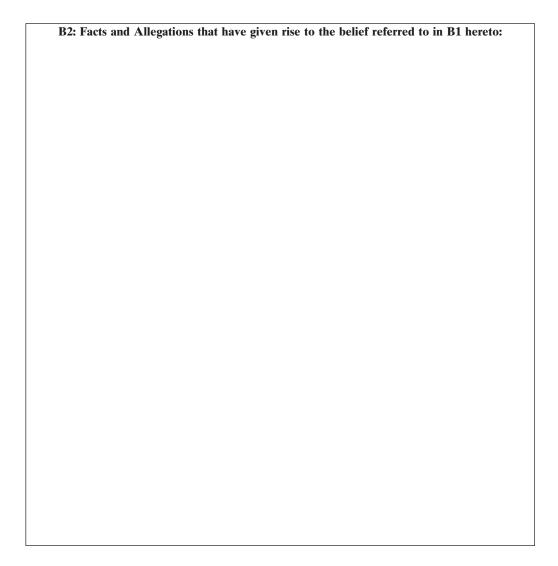
#### Particulars of the Circumstances, Facts and Allegations That Have Given Rise to the Belief and Opinion Referred to in Paragraph 1 of Part A.

#### B1: Circumstances specified in section 842 of the Companies Act 2014 ("the Act") [delete any that do not apply]

- a. you have been guilty, while a promoter, officer, statutory auditor, receiver, liquidator or examiner of a company, of any fraud in relation to the company, its members or creditors;
- b. that you have been guilty, while a promoter, officer, statutory auditor, receiver, liquidator or examiner of a company, of any breach of your duty as such promoter, officer, auditor, receiver, liquidator or examiner;
- c. that a declaration has been granted under section 610 of the Act in respect of you;
- d. that your conduct as promoter, officer, statutory auditor, receiver, liquidator or examiner of a company, makes you unfit to be concerned in the management of a company;
- e. that, as disclosed in a report of inspectors, appointed by the High Court or the Director of Corporate Enforcement under the Act, your conduct makes you unfit to be concerned in the management of a company;
- f. that you have been persistently in default (within the meaning of sections 842(f), 843(1) and 843(2) of the Act) in relation to the relevant requirements (as defined in Section 837 of the
- g. that you have been guilty of 2 or more offences under section 286 of the Act;
- h. that you were a director of a company when a notice was sent to the company under section 727 of the Companies Act 2014 and the company, following the taking of the others steps under Chapter 1 of Part 12 of the Act consequent upon the sending of the notice, was struck off the register under section 733 of the Act;

#### i. that—

- i. you are disqualified under the law of another state (whether pursuant to an order of a judge or a tribunal or otherwise) from being appointed or acting as a director or secretary of a body corporate or an undertaking, and
- ii. it would have been proper to make a disqualification order against you otherwise under section 842 of the Act if your conduct or the circumstance otherwise affecting you that gave rise to the foreign disqualification had occurred or arisen in the State.



In the event that you decide not to accept this invitation to provide a Disqualification Undertaking or that you subsequently decide to apply for relief from a disqualification, the ODCE reserves the right to introduce such further or supplementary evidence as it considers appropriate in relation to the circumstances, facts and allegations outlined above in any Court proceedings that might ensue.

## Part C **Disqualification Acceptance Document** Sections 849 to 851 of the Companies Act 2014

[1]	I,
	Date of Birth:
	Address:
	hereby signify, in writing, my voluntary submission to Disqualification, in accordance with Chapter 5 of Part 14 of the Companies Act 2014 for the period ofbeginning on

- [2] The scope and effect of the Disqualification Undertaking to which, in consequence of this acceptance, I will become subject has been explained to me in Part D of this Notice. In particular, I have noted that, in the event that I act in contravention of the Disqualification undertaking to which I am hereby submitting, I will be at risk of
  - (i) being prosecuted for a criminal offence; and/or,
  - (ii) becoming the subject of a further disqualification order for a period of ten years or such other period, (shorter or longer), as the court may prescribe; and/or
  - (iii) becoming personally liable, without any limitation of liability, for all or part of the debts of a company.
- [3] Solely for the purposes of Chapter 5 of Part 14 of the Companies Act 2014, and for any other purposes consequential to the giving of a Disqualification Undertaking (including, in particular, any future application for relief under section 847 of the Companies Act 2014), I confirm that I do not dispute the underlying facts and circumstances as set out in Part B of this Notice.
- [4] I acknowledge that I have been strongly advised, in Part D of this Notice, to obtain independent legal advice before deciding to give a Disqualification undertaking. I confirm that I have duly noted this advice and that I understand the consequences of signing this Undertaking.

<b>SIGNED</b> by the said					
On the [	] day of [	] 20[	]		
in the presence of:					
Name:					
Address:					
Occupation	ı <b>:</b>				

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**PRESENT** when the Common Seal of the Director of Corporate Enforcement was affixed hereto:

# Part D Legal Effects of a Disqualification Undertaking

#### **Effect of Disqualification**

- A. If you give a disqualification undertaking for the disqualification period, the legal effect for you will be that you will be disqualified, during the disqualification period, from being appointed or acting as a director or other officer, receiver, statutory auditor, liquidator or examiner or being in any way, whether directly or indirectly, concerned or taking part in the promotion, formation or management of each of the following:
  - a private company limited by shares;
  - a designated activity company;
  - a public limited company;
  - a company limited by guarantee;
  - an unlimited company;
  - an unregistered company;
  - any friendly society within the meaning of the Friendly Societies Acts 1896 to 2014;
  - any society registered under the Industrial and Provident Societies Acts 1893 to 2014;
  - an Irish Collective Asset management Vehicle (ICAV).
- B. Following the submission of the undertaking, your name will be entered into the Register of Disqualified Persons maintained by the Registrar of Companies. This will be accessible by the general public for the duration of the period of your Disqualification.

#### **Breach of Disqualification Undertaking**

C. If you fail to comply with the terms of your disqualification undertaking you are liable to be prosecuted for a criminal offence under section 855 of the Act. If convicted of such an offence you are liable to a fine and/or imprisonment and, in addition, the imposition of a further disqualification for a period of ten years or such other period, (shorter or longer), as the court may prescribe. Under section 859 of the Act it is also possible that you could be held personally liable, without any limitation of liability, for all or part of the debts or other liabilities of any company in relation to which you have acted in a manner or a capacity which you are prohibited from doing by virtue of being subject to a disqualification undertaking.

Any person who acts in accordance with your instructions, during your duration of disqualification, is also liable to be prosecuted for a criminal offence.

#### **Other Effects**

D. You will be deemed, for the purposes of the Act, to be subject a disqualification order, being an order of the type ordinarily made by the courts under section 842 of the Act. This may give rise to consequences under a variety of other legislative codes. For example, you would cease to be qualified to hold certain offices (e.g., as a member of the Charities Regulatory Authority or the Competition and Consumer Protection Commission). Similarly the fact that you were or had been deemed subject to disqualification order might have a bearing on whether you could be an attorney under an enduring power of attorney.

### **Relief Application**

E. Even where you give a Disqualification Undertaking, section 847 of the Act permits you to apply to the High Court subsequently seeking to be relieved (whether in whole or in part) from the disqualification. The court may grant such relief only if it considers it just and equitable to do so, and then only on the terms and conditions that the court sees fit. Furthermore, the ODCE reserves the right to oppose any such application. In this regard, you should also note that, as part of your acceptance of a Disqualification Undertaking, you will have accepted that the underlying facts and circumstances outlined in Part B are not disputed.

#### No Obligation to give an Undertaking

- F. There is absolutely no obligation on you to give an undertaking. However, if you decide that you do not wish to voluntarily submit to a disqualification undertaking, then you should be aware that it is likely that an application will be made to the High Court to have you disqualified. You should be aware that if the Court decides to make a disqualification order against you, it could be for a duration which is longer than the duration indicated in this document.
- G. You should also keep in mind that the courts may direct that the disqualified person shall bear not just the costs of the application to court, but also some, or all, of the costs incurred by the ODCE, the Director of Public Prosecutions, a liquidator, receiver or examiner, in investigating the matter and in collecting evidence in respect of those matters including such portion of the applicant's remuneration and expenses as are attributable to such investigation and collection.
- H. Where you decline to give the undertaking within the deadlines specified and on the terms outlined in this document and an application to have you disqualified is subsequently made under section 842 of the Act arising from or in connection with the underlying facts and circumstances, it will not be open to you to seek to settle, or discontinue, those legal proceedings by offering an undertaking at some later date. Under Section 851(6) of the Act the ODCE is specifically precluded from offering a disqualification undertaking once a disqualification application has been made to the High Court (including any application, of which the ODCE is aware, brought by anyone else such as a liquidator or a receiver).

#### Recommendation to obtain independent Legal Advice

- I. The foregoing is simply an outline of the key legal effects, under Irish statute law, for a person who has given a Disqualification undertaking. In particular cases, the giving of such an undertaking might also have consequences in private law, for example, under a contract of employment or in a contract relating to the lending of money. It is not possible, in a document of this sort, for every conceivable legal effect to be stated comprehensively, in a manner which is appropriately tailored to the particular circumstances of particular persons.
- J. Accordingly it is strongly recommended that you should seek independent legal advice before deciding to give a Disqualification undertaking.

#### **SECOND SCHEDULE**

### Restriction Undertaking Form

(Notice to Invite a Person to Submit to a Restriction Undertaking, Statement of Reasons, Restriction Acceptance Document and outline of Legal Effects of a Restriction Undertaking)



### **Statutory Notice**

#### Part A

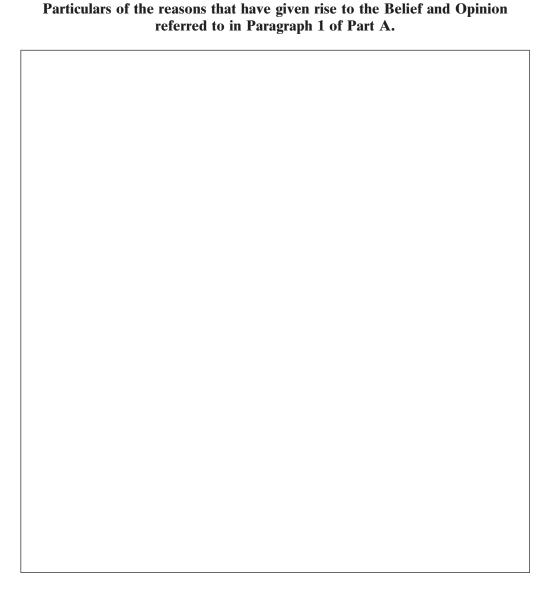
### Invitation to Submit to a Restriction Undertaking

	ODCE Case Ref. No ———
To: ———	RU No. ———
Of ————	
1. I,	
of, an ins	s for believing that you were a director <sup>3</sup> solvent company within the meaning of Chapter anies Act, 2014 (hereinafter referred to as "the
	n that a period of Restriction <sup>4</sup> , in accordance et, is warranted in relation to you.
The reasons for the belief and B hereto (hereinafter referred	d opinion, as set out above, are outlined in Part d to as the "reasons"),
extended period as may be pe below), you may notify me th	to, (or such ermitted by me in accordance with paragraph 5 at you are willing to give a Restriction Under-Restriction Acceptance Document duly signed
<sup>2</sup> The Director of Corporate Enforcement Enforcement to whom the relevant pow to Section 952(1) of the Act.	nt OR an officer of the Director of Corporate vers of the Director have been duly delegated pursuant

<sup>3</sup>"director" in this context includes a shadow or de facto director.

(contained in Part C). During this period, the Director of Corporate Enforcement (and every other person who is aware of this notice) will be precluded from making an application to the Court for a Declaration of Restriction, under section 819 of the Act, in respect of you arising from, or in connection sition as director of the

	with, your position as director of the company identified in paragraph $I(a)$ .
3.	Where a valid Restriction Acceptance Document has been submitted to this Office within the specified deadlines,
	a. you will be restricted in accordance with Section 849 of the Act for a period of 5 years commencing on(or such later date as may be permitted by me in accordance with paragraph 5 below);
	b. the Director of Corporate Enforcement (and every other person who is aware of this notice) will be precluded from making an application to the Court for a Declaration of Restriction, under section 819 of the Act, in respect of you arising from, or in connection with, your position as director of the company identified in paragraph 1(a); and
	c. your name will be entered into the Register of Restricted Persons maintained by the Registrar of Companies.
4.	Notwithstanding that you have given Restriction Undertaking, section 822 of the Act permits you to apply to the High Court for relief from the Restriction (in whole or in part). The court may grant such relief only if it considers it just and equitable to do so, and then only on the terms and conditions that the court sees fit.
5.	You may, if you wish, make a request for an extension of the notice period specified in paragraph 2 (and a corresponding postponement of the commencement of the proposed restriction period). However, such a request must be made before the end of the period specified in paragraph 2 above.
6.	A summary of the legal effects for you of giving a restriction undertaking is outlined in Part D of this Notice. Given the significant implications for you, it is strongly recommended that you seek independent legal advice in relation to this matter before you consider signing the Restriction Acceptance Document.
	Dated thisday of20
	Signed:



Part B

In the event that you decide not to accept this invitation to provide a Restriction Undertaking or that you subsequently decide to apply for relief from a restriction, the ODCE reserves the right to introduce such further or supplementary evidence as it considers appropriate in relation to the reasons outlined above in any Court proceedings that might ensue.

## Part C **Restriction Acceptance Document** Sections 852 to 854 of the Companies Act 2014

omission to rest	
panies Act 2014	for the perio
	npanies Act 2014

- [2] The scope and effect of the restriction undertaking to which, in consequence of this acceptance, I will become subject has been explained to me in Part D of this Notice. In particular, I have noted that, in the event that I act in contravention of the restriction undertaking to which I am hereby submitting, I will be at risk of
  - (iv) being prosecuted for a criminal offence; and/or,
  - (v) becoming the subject of a disqualification order; and/or
  - (vi) becoming personally liable, without any limitation of liability, for all or part of the debts of a company.
- [3] Solely for the purposes of Chapter 5 of Part 14 of the Companies Act 2014, and for any other purposes consequential to the giving of a restriction undertaking (including, in particular, any future application for relief under section 822 of the Companies Act 2014), I confirm that I do not dispute the reasons as set out in Part B of this Notice.
- [4] I acknowledge that I have been strongly advised, in Part D of this Notice, to obtain independent legal advicebefore deciding to give a restriction undertaking. I confirm that I have duly noted this advice and that I understand the consequences of signing this Undertaking.

SIGNED by the said					
On the [	] day of [	] 20[	]		
in the presence of:					
		_			
Name:					
Address:					
Occupation	:				

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**PRESENT** when the Common Seal of the Director of Corporate Enforcement was affixed hereto:

# Part D Legal Effects of a Restriction Undertaking

#### **Effect of Restriction**

- A. If you submit a signed Restriction Acceptance Document, you will be restricted for a period of 5 years from being appointed or acting in any way, directly or indirectly, as a director or secretary of, or being concerned in, or taking part in the promotion or formation of,:
  - a. a private company limited by shares;
  - b. a designated activity company;
  - c. a public limited company;
  - d. a company limited by guarantee;
  - e. an unlimited company;
  - f. an unregistered company;
  - g. an Irish Collective Asset management Vehicle (ICAV);

unless the company or ICAV meets the requirements set out in section 819(3) of the Act.

- B. The requirements referred to in section 819(3) are
  - a. the company shall have an allotted share capital of nominal value not less than—
    - (a) €500,000 in the case of a public limited company (other than an investment company) or a public unlimited company, or
    - (b) €100,000 in the case of any other company,
  - b. each allotted share shall be paid up to an aggregate amount not less than the amount referred to in *paragraph* (a), including the whole of any premium on that share, and
  - c. each allotted share and the whole of any premium on each allotted share shall bepaid for in cash.
- C. In the case of a **company limited by guarantee**, the following requirements shall apply instead of the foregoing:
  - a. that the company's memorandum of association specifies that the amount of the contribution on the part of the member of it, or at least one member of it, being the contribution undertaken to be made by the member as mentioned in section 1176(2)(d), is not less than  $\le 100,000$ ;

- - b. that the member whose foregoing contribution is to be not less than that amountis an individual, as distinct from a body corporate.
- D. In the case of an **investment company or** an Irish Collective Asset management Vehicle (ICAV), the subsection shall be read as if it set out bothof the following requirements
  - a. that the value of the issued share capital of the company or ICAV is not less than€100,000,
  - b. that an amount of not less than €100,000 in cash has been paid in consideration for the allotment of shares in the company.
- E. Following the submission of the undertaking, your name will be entered into the Register of Restricted Persons maintained by the Registrar of Companies. This will be accessible by the general public for the duration of the period of your restriction.

#### **Breach of Restriction Undertaking**

F. If you fail to comply with the terms of your restriction undertaking, you are liable to be prosecuted for a criminal offence under section 855 of the Act. If convicted of such an offence, you are liable to a fine and/or imprisonment and, in addition, the imposition of a period of disqualification. Under section 859 of the Act, it is also possible that you could be held personally liable, without any limitation of liability, for all, or part of, the debts or other liabilities of any company in relation to which you have acted in a manner or a capacity that you are prohibited from doing by virtue of being subject to a restriction undertaking.

#### **Other Effects**

G. You will be deemed, for the purposes of the Act, to be subject a declaration of restriction, being an order of the type ordinarily made by the courts under section 842 of the Act. This may give rise to consequences under other legislative codes. For example, the fact that you were or had been deemed subject to restriction under the Companies Act might have a bearing on whether you could be an attorney under an enduring power of attorney.

#### **Relief Application**

H. Even where you give a Restriction Undertaking, section 822 of the Act permits you to apply to the High Court subsequently seeking to be relieved (whether in whole or in part) from the Restriction. The court may grant such relief only if it considers it just and equitable to do so, and then only on the terms and conditions that the court sees fit. Furthermore, the ODCE reserves the right to oppose any such application. In this regard, you should also note that, as part of your acceptance of a Restriction Undertaking, you will have accepted that the reasons outlined in Part B are not disputed.

#### No Obligation to give an Undertaking

- I. There is absolutely no obligation on you to give an undertaking. However, if you decide that you do not wish to voluntarily submit to a restriction undertaking, then you should be aware that it is likely that an application will be made to the High Court to have you restricted.
- J. You should also keep in mind that the courts may direct that the restricted person shall bear not just the costs of the application to court but also some or all of the costs incurred by the ODCE, the Director of Public Prosecutions, a liquidator, receiver or examiner, in investigating the matter and in collecting evidence in respect of those matters such portion of the applicant's remuneration and expenses as are attributable to such investigation and collection.
- K. Where you decline to give the undertaking within the deadlines specified and on the terms outlined in this document and an application to have you restricted is subsequently made under section 820 of the Act arising from or in connection with the underlying facts and circumstances, it will not be open to you to seek to settle, or discontinue, those legal proceedings by offering an undertaking at some later date. Under Section 853(6) of the Act the ODCE is specifically precluded from offering a restriction undertaking once application to the High Court has been made (including any application, of which the ODCE is aware, brought by anyone else such as a liquidator or a receiver).

#### Recommendation to obtain independent Legal Advice

- L. The foregoing is simply an outline of the key legal effects, under Irish statute law, for a person who has given a restriction undertaking. In particular cases, the giving of such an undertaking might also have consequences in private law, for example, under a contract of employment or in a contract relating to the lending of money. It is not possible, in a document of this sort, for every conceivable legal effect to be stated comprehensively, in a manner which is appropriately tailored to the particular circumstances of particular persons.
- M. Accordingly it is strongly recommended that you should seek independent legal advice before deciding to give a restriction undertaking.

# THIRD SCHEDULE

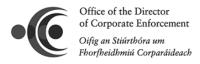
# Particulars to be Furnished to the Registrar of a Disqualification Undertaking



No Fee	
H19	Please complete using block capitals or typewriting
	71 0
	Note one: Insert usual residential address
rt 14 of the	
	Note two: This form is to be signed by an appropriate officer of the Director of Corporate Enforcement.

#### FOURTH SCHEDULE

# Particulars to be Furnished to the Registrar of a Restriction Undertaking



Particulars of a restriction undertaking under section 852, Companies Act 2014	No Fee	
TO the REGISTRAR OF COMPANIES	H18	Please complete using block capitals or
I hereby notify you that the following person:		typewriting
Surname Forename		
Of note one		
		Note one: Insert usual residential address
Date of Birth		
having returned a duly signed restriction acceptance docum on, is, pursuant to Chapter 5 of Part Companies Act 2014, deemed to be subject to a restriction effective from	14 of the	
The declaration arises from a procedure initiated by the Other following company:	DCE in respect of	
Company name		
Company number		
Signature <sup>5</sup> (note two)		Note two: This form is to be signed by an appropriate officer of the Director of Corporate
Name:		Enforcement.
Date:		

<sup>&</sup>lt;sup>5</sup>The Director of Corporate Enforcement OR an officer of the Director of Corporate Enforcement to whom the relevant powers of the Director have been duly delegated pursuant to Section 952(1) of the Act.

GIVEN under my Official Seal, 29 May 2015.

# RICHARD BRUTON, Minister for Jobs, Enterprise and Innovation.

# EXPLANATORY NOTE

(This note is not part of the Instrument and does not purport to be a legal interpretation)

The purpose of these Regulations is to prescribe the form of the Disqualification Undertaking Form and the Restriction Undertaking Form, incorporating the notices required under section 850(3) and section 852(3) of the Companies Act 2014, the "disqualification acceptance document" and "restriction acceptance document" under section 854(1), the statement of legal effects as specified in section 850(4)(b) and section 852(4)(b) and the particulars to be furnished by the ODCE to the CRO under section 851(3)(a).

BAILE ÁTHA CLIATH ARNA FHOILSIÚ AG OIFIG AN tSOLÁTHAIR Le ceannach díreach ó FOILSEACHÁIN RIALTAIS, 52 FAICHE STIABHNA, BAILE ÁTHA CLIATH 2 (Teil: 01 - 6476834 nó 1890 213434; Fax: 01 - 6476843) nó trí aon díoltóir leabhar.

DUBLIN
PUBLISHED BY THE STATIONERY OFFICE
To be purchased from
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(Tel: 01 - 6476834 or 1890 213434; Fax: 01 - 6476843)
or through any bookseller.

€4.57

